



Fitness Reimbursement Program — U.S.

The U.S. Fitness Reimbursement Program is now administered by Your Spending Account on the My BMC Compensation and Benefits website. This program allows you to receive a one-time annual reimbursement of up to \$225 per year for fitness related activities, including gym memberships and exercise classes. A full listing of eligible expenses is located on the Your Spending Account section of the website. You may only submit your expenses **once per calendar year**. You can submit expenses that you incur as an active employee, and you must be actively employed at the time you submit your claim. You have until March 31 of the following calendar year to submit your request.

For Houston and Austin Onsite Gym Members:

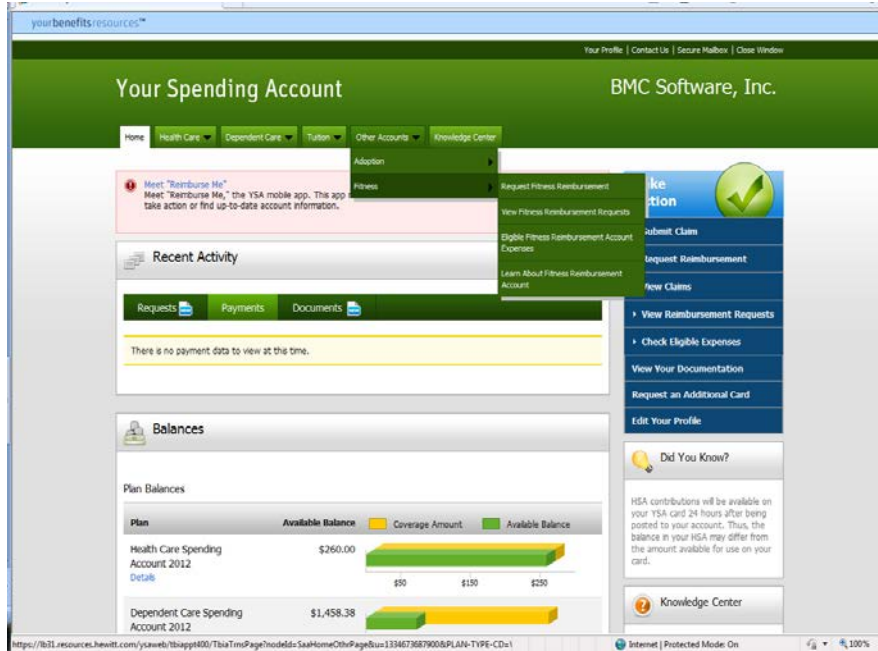
- If your monthly membership dues are deducted from your paycheck, you still need to submit a claim for reimbursement.
- You need to submit your final pay stub of the year to Your Spending Account with your annual claim.
- Submit only **one claim per year**.

To request reimbursement through Your Spending Account, please follow these steps:

1. Login to My BMC Compensation & Benefits (www.mybmcrewards.com) and click on the **Visit My Spending Accounts** link.



- You will reach the Your Spending Account summary page. Click on **Other Accounts** and select **Request Fitness Reimbursement**.



- The "Other Accounts Home" page appears. Under the **Fitness Reimbursement Account** area, click on **Request Reimbursements**.

